

January 2, 2025

The Bremer County Board of Supervisors met in session on Thursday, January 2, 2025 in the Courthouse, Waverly, Iowa, at 9:00 a.m. Hildebrandt, Cerwinske, Brunkhorst present. Cassandra Johansen, Finance Director, also present. Unless otherwise noted all actions were approved unanimously. Some RESOLUTIONs and Ordinances herein are summary descriptions, full text is available for viewing online at:

[https://www.bremercounty.iowa.gov/government/RESOLUTIONs\\_and\\_ordinances.php](https://www.bremercounty.iowa.gov/government/RESOLUTIONs_and_ordinances.php) and also available M – F 8:00 AM to 4:30 PM in the Bremer County Auditor’s office.

Following the Pledge of Allegiance, the meeting was called to order by 2024 Chair Cerwinske. Hildebrandt moved/Brunkhorst second to approve the agenda. Andy Hockenson, Conservation Director, present.

Cerwinske moved/Brunkhorst second to elect Dewey Hildebrandt as Chair of the Board of Supervisors for 2025. Hildebrandt presided over the remainder of the meeting.

Hildebrandt moved/Cerwinske second to elect Brunkhorst as Vice-Chair of the Board of Supervisors for 2025.

Cerwinske moved/Brunkhorst second to establish Tuesdays as the official meeting day to conduct Bremer County business. Other days may be reserved for committee and administrative matters.

Cerwinske moved/Brunkhorst second to adopt RESOLUTION NO. 25-01 Meeting Attendance - WHEREAS, there are certain pertinent meetings held and deemed necessary for the county officers and employees to attend during the year in order to better carry out their duties of county government; NOW, THEREFORE, BE IT RESOLVED by the Bremer County Board of Supervisors that approval of authorized county personnel be granted for attendance at all meetings that may be deemed necessary. Adopted January 2, 2025.

Cerwinske moved/Brunkhorst second to adopt RESOLUTION NO. 25-02 Designating official Bremer County newspapers in accordance with the Code of Iowa, Chapter 349 to be Waverly Newspapers, Denver Forum, Sumner Gazette and Tripoli Leader. Adopted January 2, 2025.

Brunkhorst moved/Cerwinske second to adopt RESOLUTION NO. 25-03 County Engineer/Farm to Market Projects. BE IT RESOLVED by the Board of Supervisors of Bremer County, Iowa, that Landon Moore, the County Engineer of Bremer County, be and is hereby designated, authorized and empowered on behalf of the Board of Supervisors of said County to execute the certification of completion of work and final acceptance thereof in accordance with plans and specifications thereof in connection with all Farm to Market and Federal or State aid construction projects in this county. Adopted January 2, 2025.

Brunkhorst moved/Cerwinske second to adopt RESOLUTION NO. 25-04 County Engineer/Road Closures. WHEREAS, Section 306.41 of the Code of Iowa provides that “The agency having jurisdiction and control over any highway in the State, or the chief engineer of said agency when delegated by such agency, may temporarily close sections of a highway by

formal RESOLUTION entered upon the minutes of such agency when reasonable and necessary because of construction, and shall cause to be erected ROAD CLOSED signs and partial or total barricades in the roadway at each end of the closed highway section and on the closed highway where that highway is intersected by other highways if such intersection remains open. Any numbered road closed for over forty-eight hours shall have a designated detour route. The agency having jurisdiction over a section of highway closed in accordance with the provisions of this section, or persons or contractors employed to carry out the construction, reconstruction, or maintenance of the closed section of highway, shall not be liable for any damages to any vehicle that enters the closed section of the highway unless the damages are caused by gross negligence of the agency or subcontractor.” NOW, THEREFORE, BE IT RESOLVED, by the Bremer County Board of Supervisors that the County Engineer be authorized to close Bremer County Secondary Roads as necessary with the actual dates of closure to be determined by the County Engineer as follows: 1. For construction: Any project as described in the approved Bremer County Secondary Road Construction Program for the current fiscal year and any approved supplement thereto. 2. For Emergency Closure of any road for maintenance purposes: Any route deemed necessary by the County Engineer. Adopted January 2, 2025.

Brunkhorst moved/Cerwinske second to adopt RESOLUTION NO. 25-05 Economic Development. IT IS HEREBY RESOLVED by the Board of Supervisors of Bremer County, that: 1. The State of Iowa generally and Bremer County, Iowa, have in the past, experienced adverse economic effects, including the loss of businesses and erosion of tax base and out-migration of population. 2. It is therefore, in the best interest of the citizens of Bremer County, Iowa, to take steps reasonably calculated to lead to diversified economic development efforts. 3. Other cities and counties in Iowa are engaging in economic development efforts. 4. Therefore, Bremer County, Iowa, finds it is in the best interest of its citizens to cooperate with the cities in Bremer County, Iowa, as well as other organizations which may arise in order to promote diversified economic development in Bremer County, Iowa. THEREFORE, BE IT RESOLVED that Bremer County, Iowa, has and will continue to support its efforts to enhance economic development in Bremer County, Iowa, by its financial contribution to such efforts as Bremer County Revolving Loan Fund. Adopted January 2, 2025.

Brunkhorst moved/Cerwinske second to adopt RESOLUTION NO. 25-06: CONSTRUCTION EVALUATION RESOLUTION. WHEREAS, Iowa Code section 459.304(3) sets out the procedure if a board of supervisors wishes to adopt a “construction evaluation resolution” relating to the construction of a confinement feeding operation structure; and WHEREAS, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and WHEREAS, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR’s decision regarding a specific application; and WHEREAS, by adopting a construction evaluation resolution the board of supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the board of supervisors between February 1, 2025 and January 31, 2026 and submit an adopted recommendation regarding that application to the DNR; and WHEREAS, the board of supervisors must conduct an evaluation of every construction permit application using the master matrix created in Iowa Code section 459.305, but the board’s

recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix; NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF BREMER COUNTY that the Board of Supervisors hereby adopts this construction evaluation RESOLUTION pursuant to Iowa Code section 459.304(3). Adopted January 2, 2025.

Brunkhorst moved/Cerwinske second to adopt RESOLUTION NO. 25-07 APPOINTMENT OF LIAISON BETWEEN BREMER COUNTY AND ICAP. IT IS HEREBY RESOLVED by the Board of Supervisors of Bremer County to hereby nominate and appoint Kassandra Johansen, Finance Director/Risk Mgmt. and alternate Barb Meeker, Human Resources Mgr./Risk Mgmt., to represent Bremer County (Member) with the Iowa Communities Assurance Pool (Pool). The individual and alternate shall act as liaison/proxy between Member and the Pool for the purposes of relating risk reduction and loss control information, and any other loss information or instructions concerning the obligations of the Member imposed by signing the Iowa Risk Management Agreement. Adopted January 2, 2025.

Brunkhorst moved/Cerwinske second to adopt RESOLUTION NO. 25-08 ADOPTING DOCUMENTS PERTAINING TO BREMER COUNTY'S COMPLIANCE WITH TITLE VI PROVISIONS OF THE CIVIL RIGHTS ACT OF 1964. WHEREAS, Bremer County has been a recipient of federal financial assistance from the U.S. Department of Transportation; and WHEREAS, in receiving such financial assistance Bremer County is mandated to comply with the provisions of Title VI of the Civil Rights Act of 1964; and WHEREAS, the Iowa Department of Transportation has directed Bremer County to adopt certain documents and put certain programs into place in order to comply with Title VI of the Civil Rights Act of 1964; and WHEREAS, in order to continue receiving federal financial assistance from the U.S. Department of Transportation the adoption of certain documents and establishment of certain programs is necessary. NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Bremer County that:

1. The Bremer County Auditor is hereby designated the Title VI Coordinator for Bremer County.
2. The Bremer County Auditor is hereby designated the Title VI ADA Coordinator for Bremer County.
3. The *Bremer County Title VI Agreement* is hereby adopted and that the Chairman of the Board of Supervisors and Title VI Coordinator are authorized to sign said plan where required.
4. The *Standard DOT Title VI Assurances* are hereby adopted and that the Chairman of the Board of Supervisors is authorized to sign said document where required.
5. The *Title VI Notice to the Public* is hereby adopted and shall be posted where other public notices are displayed in the Bremer County Courthouse and County Engineer's Office. Furthermore, said notice shall be placed on the County's official website.
6. The Title VI Coordinator is authorized to take any other actions necessary and/or recommended by the Iowa Department of Transportation, U.S. Department of Transportation, or other designated authority to comply with the provisions of Title VI of the Civil Rights Act of 1964.

Passed and approved this 2<sup>nd</sup> day of January, 2025.

Cerwinske moved/Brunkhorst second to authorize Board Chair to sign the Title VI Non-Discrimination Agreement between Iowa Department of Transportation and County of Bremer, IA and the Title VI Non-discrimination Policy Statement.

Brunkhorst moved/Cerwinske second to adopt RESOLUTION NO. 25-09 Granting Signing Authority. BE IT RESOLVED, that the Bremer County Board of Supervisors hereunder authorizes the Board Chair to sign, execute, and endorse U.S. Department of Agriculture Commodity Credit Corporation Lien Waivers (CCC-679) on behalf of Bremer County, IA, for tenants engaged in Farm Leases in which Bremer County, IA is the landlord. Adopted January 2, 2025.

Cerwinske moved/Brunkhorst second to make the following appointments to Boards, Commissions and Committees for calendar year 2025:

**BOARD OF ADJUSTMENTS**

1. Deanne Leistikow

**BREMER WAVERLY LAW ENFORCEMENT BOARD (1-year term)**

1. Dewey Hildebrandt
2. Corey Cerwinske
  - a. Bob Brunkhorst- Alternate

**CONSERVATION BOARD (5 year term)**

1. Patty Spowart

**TOGETHER 4 FAMILIES (1-year term)**

1. Dewey Hildebrandt
  - a. Bob Brunkhorst- Alternate

**911 Service Board (1-year term) – appoint 1**

1. Sheriff Dan Pickett

**EASTERN IOWA TOURISM (1-year term)**

1. Andy Hockenson
  - a. Tiffany Schrage – Alternate

**WAVERLY AREA DEVELOPMENT FUND BOARD (1-year term)**

1. Bob Brunkhorst

**COMPENSATION COMMISSION ON EMINENT DOMAIN PROCEEDINGS (1 year terms)**

**OWNER/OPERATOR OF AGRICULTURAL PROPERTY**

1. Jennifer Demuth
2. Brian Meyer
3. Daniel Weltner
4. Mark Mueller
5. Deb Schnadt
6. Danny Buls
7. Steve Mummelthei

**OWNERS OF CITY PROPERTY**

1. Ron Meyer
2. Melissa Schmall
3. Greg Westendorf
4. De Ann Lahmann
5. Steve Aiello

6. Joe Teetzen

7. Curt Junker

PEOPLE HAVING KNOWLEDGE OF PROPERTY VALUE BY REASON OF OCCUPATION

1. Clarine "Louie" Hartman

2. Lee Peters

3. Brenda Meyer

4. Tony Pollastrini

5. Bill Schwake

6. Ron Ihde

7. Scott Kaisand

REALTORS – appoint 7

1. Jim Hurley

2. Jennifer Steere

3. Krystal Liebau

4. Deb Metcalf

5. Ray Dietz

6. Wendy Mohlis

GENERAL RELIEF DIRECTOR (1-year term)

1. Jan Heidemann

EAST CENTRAL MENTAL HEALTH REGION (1-year term)

1. Dewey Hildebrandt

a. Corey Cerwinski – Alternate

MHI ADVISORY BOARD

1. Dewey Hildebrandt

INRCOG BOARD (1-year term)

1. Dewey Hildebrandt

a. Corey Cerwinski - Alternate

INRCOG ECONOMIC DEVELOPMENT (1-year term)

1. Bob Brunkhorst

a. Corey Cerwinski - Alternate

INRCOG HOUSING COUNCIL (1-year term)

1. Bob Brunkhorst

2. Scott Kaisand

INRCOG COMPREHENSIVE SOLID WASTE MANAGEMENT PLAN (1-year term)

1. Corey Cerwinski

2. Tim Meeker

3. Angie Auel

INRCOG REGIONAL TRANSPORTATION AUTHORITY/POLICY COMMITTEE (1-year term)

1. Dewey Hildebrandt

INRCOG REGIONAL TRANSPORTATION AUTHORITY – TECHNICAL COMMITTEE (1-year term)

1. Landon Moore, County Engineer

IOWA NORTHLAND REGIONAL TRANSIT (1-year term)

1. Dewey Hildebrandt

a. Corey Cerwinski – Alternate

MEDICAL EXAMINER (1-year term)

1. Dr. Lee Fagre

COUNTY MEDICAL EXAMINER INVESTIGATORS (1-year term)

1. Kip Ladage
2. Rod Diercks
3. Libby Uhlenhopp
  - a. Jennifer Becker, Mackenzie Gillen - Alternates

NEICAC—COMMUNITY ACTION (1-year term)

1. Corey Cerwinske

NI JUVENILE DETENTION SERVICE COMMISSION (1-year term)

1. Bob Brunkhorst
  - a. Corey Cerwinske – Alternate

CENTRAL IA JUVENILE DETENTION SERVICE COMMISSION

1. Bob Brunkhorst
  - a. Dewey Hildebrandt

NORTHEAST IOWA RESPONSE GROUP (1-year term)

1. Corey Cerwinske
  - a. Aaron Goodenbour – Alternate

OPIOID TASK FORCE

1. Bob Brunkhorst

PATHWAYS – WAVERLY (1-year term)

1. Bob Brunkhorst

PLANNING & ZONING COMMISSION (5-year term)

1. Mark Halbach

SECOND JUDICIAL DISTRICT (1-year term)

1. Corey Cerwinske
  - a. Dewey Hildebrandt – Alternate

UPPER CEDAR RIVER WATERSHED MANAGEMENT BOARD

1. Kip Ladage
  - a. Stephen Main, Ron Lenth - Alternates

UPPER WAPSIPINICON WATERSHED MANAGEMENT BOARD

1. Kip Ladage
  - a. Ron Lenth - Alternate

SHELL ROCK RIVER WATERSHED MANAGEMENT BOARD

1. Kip Ladage
  - a. Ron Lenth - Alternate

WAVERLY CHAMBER OF COMMERCE BOARD OF DIRECTORS

1. Bob Brunkhorst
  - b. Corey Cerwinske - Alternate

WEED COMMISSIONER (1-year term)

1. David Lehman, Roadside Vegetation Mgr.

IOWA WORKS CEO BOARD (1-year term)

1. Bob Brunkhorst

EMERGENCY MANAGEMENT COMMISSION (1-year term)

1. Corey Cerwinske
  - a. Dewey Hildebrandt – Alternate

Tripoli Public Library (6-year term)

1. Allyson Mueller

Cerwinske moved/Hildebrandt second to approve the 12/31/24 minutes.

Cerwinske moved/Brunkhorst second to set the mileage reimbursement rate for 1st quarter of calendar year 2025 at \$.55/mile.

Brunkhorst moved/Cerwinske second to authorize the Board Chair to sign the 2025 County Weed Commissioner Certification Form.

Board discussed board representation for oversight of the Courthouse construction project. Consensus of the board is for Cerwinske to continue in that capacity.

Kip Ladage, Aaron Goodenbour, EMA Coordinator, Matt Tiedt, Deputy Sheriff, presented a property meeting the requirements of the Swift Current/Flood Mitigation Assistance program authorized by the board on 2/6/24 for acquisition of properties in Bremer County that are repetitively flooded or substantially damaged by high water events. Andy Hockenson, Conservation Director, and Jim Schutte present. Board gave consent to file a Notice of Intent to begin the process for the funding opportunity from U.S. Department of Homeland Security Flood Mitigation Assistance Swift Current program for the property near Readlyn that meets the requirements. Hockenson, Tiedt, Goodenbour exited.

Jim Schutte, Kip Ladage, Nick Nedza, Waverly Health Center EMS Ambulance Mgr., & Joni Poppe, Waverly Health Center Chief Outpatient Services Officer, met with the board to request FY26 funding and ask the board's intent for pursuing additional funding sources for Emergency Medical Services.

Cerwinske moved/Brunkhorst second to adjourn at 10:29 a.m.

The above and foregoing is a true and correct copy of the minutes and proceedings of a regular session of the January 2, 2025 meeting of the Bremer County Board of Supervisors.

\_\_\_\_\_  
Corey Cerwinske, Chairman

Attest: \_\_\_\_\_  
Shelley Wolf, Auditor